



Institutional Policy

General Data Protection Policy

2023

SenzAgro Private Limited GDPR Policy

1. Introduction

1.1. SenzAgro is committed to protecting the privacy and personal data of individuals, as required by the General Data Protection Regulation (GDPR).

1.2. This policy sets out the guidelines and procedures that SenzAgro follows to ensure compliance with GDPR regulations and the protection of personal data.

2. **Scope**

2.1. This policy applies to all employees, contractors, and third parties who process personal data on behalf of SenzAgro.

3. Key Principles

3.1. Lawfulness, Fairness, and Transparency:

- SenzAgro will process personal data lawfully, fairly, and in a transparent manner in accordance with individuals' rights.

3.2. Purpose Limitation:

- Personal data will be collected for specified, explicit, and legitimate purposes and will not be further processed in a manner incompatible with those purposes.

3.3. Data Minimization:

- SenzAgro will ensure that personal data processed is adequate, relevant, and limited to what is necessary for the intended purpose.

3.4. Accuracy:

- Personal data will be accurate and, where necessary, kept up to date. Reasonable steps will be taken to rectify or erase inaccurate personal data without delay.

3.5. Storage Limitation:

- Personal data will be retained for no longer than necessary for the purposes it was collected, taking into account legal obligations and business requirements.

3.6. Integrity and Confidentiality:

- SenzAgro will implement appropriate technical and organizational measures to ensure the security, integrity, and confidentiality of personal data.

3.7. Accountability:

- SenzAgro will demonstrate compliance with GDPR by implementing appropriate policies, procedures, and documentation.

4. Data Subject Rights

4.1. SenzAgro acknowledges and respects the rights of data subjects under the GDPR, including the rights to access, rectification, erasure, restriction of processing, data portability, and objection.

4.2. Data subjects can exercise their rights by contacting the designated Data Protection Officer (DPO) or by following the procedures outlined in the company's Data Subject Rights Policy.

5. Data Protection Officer (DPO)

5.1. SenzAgro has appointed a Data Protection Officer responsible for overseeing data protection matters and ensuring GDPR compliance. Jeyjenthan Tharmakulasingam - Jey@senzagro.com

5.2. Data subjects can contact the DPO with any questions or concerns related to their personal data or this GDPR policy.

6. Data Breach Management

6.1. SenzAgro has implemented procedures to detect, report, and investigate any personal data breaches promptly and in accordance with GDPR requirements.

6.2. In the event of a data breach, SenzAgro will follow the company's Data Breach Response Plan to mitigate the impact, notify affected individuals, and report the breach to the appropriate supervisory authority.

7. Data Protection Impact Assessments (DPIAs)

7.1. SenzAgro will conduct DPIAs where processing operations present a high risk to individuals' rights and freedoms.

7.2. DPIAs will be performed in consultation with the DPO and will assess the necessity, proportionality, and mitigation measures of the processing activities.

8. Training and Awareness

8.1. SenzAgro will provide regular training and awareness programs to employees, contractors, and third parties who handle personal data, ensuring they understand their responsibilities and obligations under GDPR.

9. Policy Review

9.1. This policy will be

reviewed periodically and updated as necessary to ensure ongoing compliance with GDPR and any other applicable data protection regulations.

10. Policy Acceptance

10.1. All employees, contractors, and third parties must acknowledge and comply with this GDPR policy and related procedures as a condition of their engagement with SenzAgro.



SenzAgro Private Limited

81/5 R G senanayake Mawatha

Colomnbo 07

Sri Lanka,00700

info@senzagro.com